

Taipei Municipal Yangming High School Student Examination Regulations

1. Students in our school shall follow these regulations below in all the regular examinations.
2. Students must be punctual for all examinations. Students who arrive more than 20 minutes late for any exam are prohibited from participating in the test. Do not hand in your exam paper before time is called. Except illness or special reasons and be consent by the exam monitor.
3. Students shall fill in your class, seat number and student name on the exam paper before answering the questionnaire.
4. Please reverse the desk direction and open the window curtains. All textbooks, handouts, notes, food and drinks are not allowed to be placed in, on, under or next to any student desk.
5. Students are not allowed to eat or drink (including water), smoke, or chew gum during the exam. If there are special circumstances (such as illness) that necessitate drinking water or taking medication during the exam, students must provide relevant document to the examination office or proctor before the exam. Water (which must be covered or bottled) and medications must be handed over to the proctor for safekeeping, and students should raise their hand to request assistance from the proctor when needed.
6. Please turn off the mobile phones and put them into the school bag. Then place the school bag in the front or back of the classroom. If the mobile phone rang during the exam, it would be considered a violation of school regulations.
7. Students can't borrow stationery from others during the exam. You must bring it from yourself.
8. Do not hand in your exam paper before time is called. When the bell rang, students shall stop answering and hand in your examination paper.
9. When students finish their examination, they shall leave the examination room immediately. Do not speak loud, noisy or stay around the examination room.
10. Students can not apply for the exam leave, except students who have serious illness with the medical Institutions or medical certificate, or bereavement with certified documents. Students must submit your leave application form to the Student Affairs Section before the examination date. After the leave application is approved, students shall submit to the Office of Academic Affairs for registration. And then, students are approved to attend the make-up exam. The make-up exam will be made after the end of the leave, and the first day of school. Please go to the Office of Academic Affairs to finish the make-up exam before entering the

classroom. Any student who violates these exam regulations, the make-up exam will be rejected.

11. Students shall follow the exam monitor direction during the examinations. Students who violate these exam regulations down below will receive one grand demerit, a score of zero for the subject and no make-up examination.

- (1) Students who talk to each other and make unnecessary noise or speak out the answer.
- (2) Students who make unauthorized changes of seats.
- (3) Students who peek at other's papers or show your answers to others.
- (4) Students who bring any information or book related to the examination.
- (5) Students who exchange the exam answer sheet or exam paper.
- (6) Students who pass the exam paper.
- (7) Students who did not submit the exam paper on time.
- (8) Student's desks or stationery have the marks related to the exam content.
- (9) Students who attempt to use a false identity or hire the stand-in to take the exam.
- (10) Students who bring a phone, calculator (Except of subjects that require it) or other telecommunication devices, and use the above device to cheat in the exam (Included sending, saving the content about exam answers).
- (11) Students who act in a disruptive manner or didn't follow the exam monitor will be applied in light of the actual situation to the relevant regulations.

12. Students who violate the exam regulations can't get any scholarship.

13. The regulations will be implemented upon approval by the committee of school curriculum development and principal. Any amendments shall be processed accordingly.